

**Guaranteed Admission Agreement Between
Heartland Community College
And
The Board of Trustees of Illinois State University**

Heartland Community College and the Board of Trustees of Illinois State University agree to a cooperative relationship through this Guaranteed Admission Agreement to better serve students and facilitate the transfer process.

This agreement offers Heartland Community College (HCC) students guaranteed admission to Illinois State University (ISU) to complete their Bachelor's degree. Under the terms of the Guaranteed Admission Program, Heartland Community College students who successfully complete the Associate of Arts (A.A.) or the Associate of Science (A.S.) degree are guaranteed admission to ISU provided that all current admissions standards, policies, and procedures of ISU are met at the time of admission to the ISU bachelor's program. Students must meet all of the requirements outlined in this agreement to guarantee their admission to ISU.

Heartland Community College and ISU agree as follows:

Academic Requirements

1. HCC and ISU will collaborate and coordinate the recruitment and transfer of students in accordance with the program and degree requirements of their respective schools.
2. HCC will inform prospective students of this program during student recruiting activities through co-branded marketing materials and/or other mutually agreed upon means. HCC will publish the details of this agreement on their website for the benefit of students interested in participating in the program. ISU and HCC will jointly approve any and all advertising related to the Guaranteed Admission Program. ISU will provide online or print information regarding its academic program requirements and transfer credit policies.
3. For Heartland students enrolled in an A.A or A.S. degree program, ISU will provide advisement to discuss academic program requirements and transfer credit policies. It is recommended that students also track their degree progress by working with their advisor at Heartland Community College.

ISU Admission Requirements

1. Subject to any applicable ISU admission requirements, Illinois State University agrees to admit qualified HCC students to ISU. For purposes of this Program, qualified HCC students shall be defined as those HCC students who have:
 - a. Completed or will complete an Associate of Arts or Associate of Science degree;
 - b. Achieved a minimum cumulative grade point average (GPA) of 2.4/4.0 in all transferrable academic coursework (at all colleges/universities attended) including all prerequisite courses as specified by ISU and in other courses as specified by the Illinois Articulation Initiative ("IAI");

2. International students will have their English proficiency requirement satisfied for admission so long as they complete 60 credit hours or their Associate of Arts or Associate of Science degree. Students will not need to submit separate proof of English proficiency at the time of application.
3. This agreement **does not** guarantee admission for students seeking readmission or reinstatement to ISU.
4. This agreement **does not** guarantee admission for transfer students to a specific ISU major, degree program or academic college within the University. There may be additional admission requirements to enroll in and complete certain ISU bachelor's degree programs.
5. ISU agrees to accept all course credit completed at HCC in accordance with the current transfer and articulation policies and processes.
6. ISU agrees to offer scholarships for up to five (5) HCC transfer students each year. The awards are valued at a minimum of \$1,000 annually; some are renewable for multiple years. The awards are based on academic merit and the competitiveness of the applicant pool, rather than on financial need.

Other terms

1. Failure to meet the requirements above does not preclude any HCC student from applying and being considered for admission to ISU using the traditional admission process.
2. The parties hereby acknowledge and agree to comply with the limitations on the use and re-disclosure of Personally Identifiable Information from education records as defined in 34 CFR § 99.00 et seq. The parties further acknowledge and agree that they shall maintain the confidentiality, and shall not re-disclose personally identifiable Information from education records except as authorized by the University in writing.
3. HCC and ISU agree to review the course articulations annually and to keep Heartland students and advisors informed of current curricular requirements.
4. In order to retain current and dynamic curriculum course content, required courses and degree requirements are subject to frequent changes.
5. This Agreement will become effective upon signature by all parties, and will continue for a period of one (1) year, and will be automatically renewed for additional one (1) year terms for a total of five (5) years, unless earlier terminated in accordance with the terms hereof. The parties may mutually agree to renew and/or amend this Agreement. Any such renewal or amendment will be reduced to writing and signed by both parties.
6. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.
7. Either party may terminate this Agreement for any reason upon at least sixty (60) days written notice to the other party. Any student enrolled at Heartland in the final year of the AA or AS

program who submits an application in the year in which the Agreement is terminated, shall be allowed to enroll at ISU under the terms outlined in this Agreement.

8. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, protective order status, or status as a disabled veteran or a veteran of the Vietnam era.
9. Neither party shall use the name of the other in any written material without the prior written consent of the other party.
10. The relationship of each party to the other under this Agreement shall be that of independent contractor, and no employment, partnership or joint venture relationship shall be created by the entry into or performance of this Agreement by the parties.
11. HCC affirms that, to the best of its knowledge, there exists no actual or potential conflict between HCC's family, business, or financial interests and its obligations under this Agreement; and, in the event of change in either its private interests or obligations under this Agreement, HCC will raise with ISU any questions regarding possible conflict of interest which may arise as a result of such change.
12. This Agreement may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld.
13. This Agreement, attachments, and incorporated references shall constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior communications and writings with respect to the content of said Agreement.
14. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event that any provision of this Agreement shall be held to be void, voidable or otherwise unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall be governed by the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in the federal or state courts located in Illinois, all protest based on jurisdiction or venue being hereby waived. This Agreement may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.
15. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this MOU.

Jeff Mavros
Director of Admission
Illinois State University
Normal, IL 61790

Dr. Richard Pearce
Vice President of Learning and Student Success
Heartland Community College
1500 West Raab Road
Normal, IL 61761



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

The Board of Trustees of Illinois State University

Heartland Community College


Dr. Jan Murphy
Vice President and Provost

6/12/17
Date


Dr. Richard Pearce
Vice President of Learning and Student Success

6-19-17
Date

**Reviewed and Approved
as to legal form
Office of General Counsel**