

**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE UNIVERSITY OF ILLINOIS AT CHICAGO  
COLLEGE OF PHARMACY  
AND  
THE BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY**

**I. Authority and Purpose**

This Memorandum of Understanding (MOU) is entered into between the University of Illinois at Chicago (UIC) and the Board of Trustees of Illinois State University (ISU). Nothing in this MOU shall be construed as altering approved degree programs at either university.

The purpose of this MOU is to describe the "Affiliation Program", which is designed to help ISU recruit excellent undergraduates who ultimately wish to earn the Doctor of Pharmacy (PharmD) degree, and to streamline the UIC College of Pharmacy (UIC COP) admission of well-prepared undergraduates from ISU who might otherwise choose to complete their professional pharmacy education elsewhere.

**II. University of Illinois at Chicago Conditions**

The UIC COP agrees to reserve up to 10 spots each year for qualified ISU students who, after a third semester of attendance at ISU, declare intent to complete a PharmD degree in the UIC COP upon completion of a baccalaureate degree at ISU.

The following conditions, stipulated by the UIC COP, will be communicated in a timely manner to ISU students who seek admission to the Chicago campus PharmD program pursuant to this memorandum:

- a. To become a part of the Affiliation Program, a student must meet the following conditions:
  - complete a minimum of three full-time semesters of university coursework at ISU;
  - have a minimum cumulative grade point average of 3.5 (on a four-point scale);
  - participate in an interview at the UIC COP and successfully demonstrate exceptional interpersonal communication skills;
  - demonstrate expressed interest in the profession of pharmacy/healthcare through formal employment or volunteer activities; and
  - participate in extracurricular activities at the collegiate level which build leadership skills.
  
- b. To remain a part of the Affiliation Program and matriculate, a student must meet the following conditions:
  - earn a baccalaureate degree from ISU within five years of first enrollment;
  - maintain minimum (a) cumulative and (b) pre-pharmacy prerequisite coursework grade point averages of 3.5 (on a four-point scale) every semester;
  - complete all pre-pharmacy prerequisite coursework at ISU (a specific ISU pre-pharmacy prerequisite coursework guide is available on the UIC COP Student Affairs website);
  - receive a grade of C or better in every prerequisite course (courses in which a student receives a grade of C- or lower must be retaken; both grades will be used in the grade point average calculations, the ISU grade replacement policy notwithstanding);
  - attend meetings every semester with the UIC COP program contact on the ISU campus;
  - participate in a portfolio project assigned by the UIC COP;
  - take the Pharmacy College Admission Test (PCAT); and
  - complete a PharmCAS application, any supplemental application materials as needed by the UIC COP, and participate in an on-site regular admission interview at UIC COP to complete the admissions process, in accordance with UIC COP policies and procedures.

- c. Students enrolled pursuant to this MOU at the UIC COP PharmD program will matriculate to either the Chicago or the Rockford campus according to the students' preferences, and in accordance with UIC COP policies and procedures.

### **III. Illinois State University Conditions**

ISU agrees to sustain local pre-pharmacy advising, in accordance with its existing policies and procedures. ISU will cooperate in giving advisors from the UIC COP reasonable access to office space on ISU's campus and support needed to schedule periodic advising appointments with ISU students.

The following conditions, stipulated by ISU, will be communicated in a timely manner to ISU students who seek admission to the UIC COP PharmD program pursuant to this memorandum:

- a. It should be understood that ISU pre-pharmacy students do not enjoy special access to the courses needed to satisfy pre-pharmacy requirements. This will remain the case for ISU students who affiliate with the UIC COP program. Under ordinary circumstances, which include careful preprofessional and academic advising, ISU students can usually complete the minimum 60 credit hours of pre-pharmacy prerequisite coursework prior to sitting for the Pharmacy College Admission Test (PCAT) during their third year of residency at ISU.
- b. ISU students who participate in the Affiliation Program will not be compelled to accept admission to the UIC COP's PharmD curriculum. Students' interests may lead them to seek out professional pharmacy degrees elsewhere.

### **IV. Implementation and Administration**

The Affiliation Program shall be implemented and administered by the designee of the Dean of the UIC COP) and the designee of the ISU Vice President for Academic Affairs and Provost. Each university reserves the right to change its designee, and written notice of such change will be given to the other campus.

### **V. Resolution of Differences**

In the event differences arise in the shared implementation and administration of the Affiliation Program, the universities are committed, through consultation and negotiation, to reaching resolutions that are demonstrably in the best interest of students, are consistent with university policies and procedures, are aligned with standard expectations for excellence in pre-pharmacy and professional pharmacy education, and are feasible given university financial circumstances. This MOU creates no petition or grievance process unique to the Affiliation Program. All student petitions and grievances shall be heard in accordance with the terms of applicable academic and policies at the individual universities.

### **VI. Effective Dates, Renewal, and Termination**

This MOU shall become effective immediately upon approval by authorized signatories at the UIC and ISU. It shall remain in effect for the succeeding five academic years. Unless one university notifies the other in writing of its desire to renegotiate or terminate this MOU six months in advance of its scheduled expiration, the terms of the MOU shall automatically renew for another period of five academic years.

**If to the UIC COP:**  
2832 University Hall, M/C 105  
601 S. Morgan St.  
Chicago, Illinois 60607

**If to the ISU:**  
401 Hovey Hall  
Campus Box 1000  
Normal, IL 61790

Attn:  
Vice Chancellor for Academic Affairs and Provost

Attn:  
Vice President for Academic Affairs and Provost

Fax: (312) 413-3455

Fax: (309) 438-5602

**University of Illinois at Chicago**

By: 

Its: Vice Chancellor for Academic Affairs and  
Provost

Date: 10.4.12

**The Board of Trustees of  
Illinois State University**

By: 

Its: Vice President and Provost

Date:

**Reviewed and Approved  
as to legal form  
Office of General Counsel**