



**ILLINOIS STATE
UNIVERSITY**
Illinois' first public university

**Vice President
Provost of the University**

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**An Articulation Agreement
Between
Richland Community College
and
The Board of Trustees of Illinois State University**

Richland Community College and The Board of Trustees of Illinois State University (ISU) hereby form a cooperative relationship through this articulation agreement to better serve our public constituents, to smooth transfer, to minimize duplication of instruction, and to build on community college and university learning experiences. Both institutions recognize that working together, their collective efforts are stronger than their individual efforts.

The two institutions agree to the following:

1. Students who successfully complete the Associate in Applied Science in Health Information Technology program at Richland Community College and meet all general ISU and program admission criteria will be admitted to ISU, and generally, would be placed at the junior level.
2. Acceptance into a specific ISU degree program is based on each individual transfer student meeting the conditions and considerations listed for that program. Specifically, students successfully completing an Associate Degree in Applied Science in Health Information Technology at Richland Community College, prescribed in Exhibit A attached, will be admitted to the Baccalaureate Health Information Management program at ISU, subject to available capacity in the degree program.
3. The courses listed in Exhibit A that prescribes Richland Community College Health Information Technology and Bridge Courses have been reviewed and accepted for transfer to ISU as part of the B.S. in Health Information Management program. Students will meet all ISU graduation requirements, including General Education, as a condition of receiving an ISU B.S. degree.
4. Relationships between Richland Community College and ISU faculty and administration are in the spirit of cooperation and provide the basis of this agreement.
5. Representatives of both institutions agree to meet on a regular basis, but at least biannually, to assess curricular changes and other conditions that may affect the nature of the agreement.
6. This agreement does not preclude either institution from making curriculum changes as it may solely deem appropriate in which case appropriate notice will be given to the operative academic personnel at the cooperating institution.
7. Subject to review and approval by both parties, appropriate publications and promotional materials regarding this agreement will be made available to all Richland Community College students with interest.
8. Either ISU or Richland Community College may terminate this agreement by giving one year's advance notice to the cooperating institution's president or academic vice president. All students admitted to ISU or enrolled at ISU at the time such termination becomes effective shall be permitted the opportunity to complete their degree or program upon such terms and conditions as were in effect at the time such student was admitted.
9. This agreement is effective with the 2017- 2018 academic year and is subject to renewal biannually for a total period not to exceed ten (10) years.
10. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.

11. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, protective order status, or status as a disabled veteran or a veteran of the Vietnam era.
12. The relationship of each party to the other under this Agreement shall be that of independent contractor, and no employment, partnership or joint venture relationship shall be created by the entry into or performance of this Agreement by the parties.
13. Both parties affirm that, to the best of its knowledge, there exists no actual or potential conflict between such party's family, business, or financial interests and its obligations under this Agreement; and, in the event of change in either its private interests or obligations under this Agreement, and such party will raise to the other any questions regarding possible conflict of interest which may arise as a result of such change.
14. This Agreement may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld. This Agreement, attachments, and incorporated references shall constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior communications and writings with respect to the content of said Agreement. This Agreement may not be amended by either party unless such amendment is mutually acceptable to both parties, and is reduced to writing and signed by both parties.
15. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event that any provision of this Agreement shall be held to be void, voidable or otherwise unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall be governed by the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in the federal or state courts located in Illinois, all protest based on jurisdiction or venue being hereby waived. This Agreement may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.
16. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this Agreement:

For ISU


Dr. Jeff Clark, Chair
Department of Health Sciences
Campus Box 5220
Illinois State University
Normal, IL 61790-5220

For Richland Community College

Ellen Colbeck, Dean, Health Professions
Richland Community College
One College Park
Decatur, Illinois 62521

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

The Board of Trustees of Illinois State University

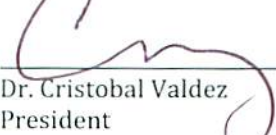


Dr. Jan Murphy,
Vice President & Provost

5/4/17

Date

Richland Community College



Dr. Cristobal Valdez
President

5-8-17

Date

**Reviewed and Approved
as to legal form
Office of General Counsel**

Exhibit A
to the Articulation Agreement
Between
Richland Community College and Illinois State University

If a student completes the Health Information Technology (HIT) program and all other appropriate requirements for an Applied Science Degree at Richland Community College and is admitted to Illinois State University, that student shall be eligible for this Articulation Agreement.

1. This Articulation Agreement is only appropriate for students who transfer from Richland Community College with an Applied Science Degree in Health Information Technology and pursue a Bachelor of Science Degree in Health Information Management, RHIT-HIM Online Sequence from Illinois State University.
2. These students must complete the requirements for the Applied Associate degree in Health Information Technology Degree Program at Richland Community College as detailed in this agreement.
3. Prior to enrolling in major sequence courses, students must complete the Communication requirement and at least one course from the Math and Science requirements of the Illinois Articulation Initiative (IAI). It is strongly recommended that students complete all IAI math and science courses before beginning work at ISU.

Communication – (9 hours/3 courses. A grade of C or better is required in all courses)
-Writing Course I– (*Richland ENGL 101 meets requirement*)
-Writing Course II (*Richland ENGL 102 meets requirement*)
-Oral Communication – (*Richland COMM 101 meets requirement*)

Mathematics – (3 hours/1 course – (*Richland MAT 113 meets requirement and major requirement for statistics*))

Physical Sciences and Life Sciences – (7 hours/2 courses; one course must be a lab)
-Life Science Course
-Physical Science Course

4. Prior to enrolling in major sequence courses, students must show evidence of a current Registered Health Information Technician (RHIT) credential.
5. Students must satisfactorily complete the following major course requirements at Illinois State University to complete the Bachelor of Science Degree in Health Information Management, RHIT-HIM Online Sequence:

Third and Fourth Year

		<u>Credit Hours</u>
HSC 326	Healthcare Financial Management and Reimbursement Systems	6
HSC 327	Healthcare Quality Management, Law, and Risk Management	6
HSC 328	Planning, Implementation, and Management of Health Information Systems	6
HSC 329	Management for the Health Information Administrator	6
HSC 330	Health Data Analysis for Decision Making	6
HSC 398A03	Professional Practice	3
Total credit hours = 33		

One major course from the sequence is offered each term, in order, year round. With the exception of HSC 398A03, students may start the program with any of the above courses and proceed in order from there. HSC 398A03 must be taken during the student's final semester.

6. Upon successful completion of three major courses in the RHIT-HIM Online sequence, students will earn proficiency credit for completion of the Health Information Management core courses. Proficiency credit is granted for the following courses where there is no existing course articulation:

		<u>Credit Hours</u>
HSC 105	Medical Terminology	3
KNR 181	Human Anatomy and Physiology I	3
KNR 182	Human Anatomy and Physiology II	3
HSC 200	Health Information Technology	3
HSC 201	Pathophysiology I	3
HSC 202	Pathophysiology II	3
HSC 210	Introduction to Health Information Management	3
HSC 212	Health Data Classification and Indexing Systems	3
HSC 214	Alternative Classification Systems and Reimbursement Processes	3
HSC 230	Legal Aspects of Health Information and Risk Management	3
HSC 298A03	Professional Practice: Health Information Management: Clinical Internship	3
Total Credit Hours = 33		

7. Students under the foregoing Articulation Agreement must meet all other graduation requirements as listed in the student's undergraduate catalog at Illinois State University, including completion of the IAI General Education Core Curriculum (GECC). This includes approved courses in: the humanities, the fine arts, an additional course in either the humanities or fine arts, and three courses in at least two different disciplines in the social and behavioral sciences. One of these courses must focus on non-Western subject matter. For further information, please consult www.itransfer.org.