

Illinois State University  
Office of the University Registrar  
[registrar.illinoisstate.edu](http://registrar.illinoisstate.edu)  
January 2017-June 2017 Calendar

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Evaluation Services (309) 438-2338 (Fax) <a href="mailto:graduation@ilstu.edu">graduation@ilstu.edu</a>	Transcript Services (309) 438-2188 <a href="mailto:registrar@ilstu.edu">registrar@ilstu.edu</a>	Veteran Services (309) 438-2207 (309) 438-7234 (Fax) <a href="mailto:veterans@illinoisstate.edu">veterans@illinoisstate.edu</a>

### Administrative/External Dates

Sunday, January 15	Winter Session ends
Monday, January 16	Martin Luther King, Jr. holiday observed. University closed.
Tuesday, January 17	First day of classes
Tuesday, January 31	Tenth Day of the semester
	Census Enrollment Reporting (Fifteenth Calendar Day)
Saturday, March 11	First half of the semester ends
	Spring Break begins at noon
Sunday, March 19	Spring Break ends
Monday, March 20	Classes resume. Second half of the semester begins.
Saturday, May 6	Last day of Spring classes
	Evaluation (Final Exams) period begins
Friday, May 12	Spring semester ends
	Evaluation (Final Exams) period ends
Monday, May 15	Interim Summer Session begins
	(Since Summer session has many variable length courses, please consult the Registrar's website for dates regarding withdrawal from a course and withdrawal from the University)
Monday, May 22	Summer Session begins
Monday, May 29	Memorial Day observed. University closed.
Friday, June 2	Interim Summer Session ends

### Catalog Dates

Monday, January 23	Proposals for new undergraduate and graduate degree programs or any curricular proposal requiring Academic senate, Board of Trustee and IBHE approvals due via online proposal process: <a href="https://registrar.illinoisstate.edu/CurriculumForms">https://registrar.illinoisstate.edu/CurriculumForms</a> for the 2018-2019 Undergraduate and Graduate Catalogs.
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### Grading Dates

Thursday, January 12	Class list informational email sent to faculty.
Thursday, February 16	Midterm informational email sent to faculty.
Monday, February 20	Midterm grade submission available on My.IllinoisState.edu. Grade submission system is available daily until the 10 pm deadline on Sunday, March 5.
Sunday, March 5	Deadline to submit Midterm grades is 10pm.

Monday, March 6	Midterm grades available to students on My.IllinoisState.edu after 1pm.
Monday, May 1	Final grade rosters available on My.IllinoisState.edu for all classes Final Grade submission informational email sent to faculty
Monday, May 8	Summer class list/final grade submission informational email sent to faculty
Tuesday, May 16	Spring final grades are due on My.IllinoisState.edu by noon.
Thursday, May 18	Spring grades available to students on My.IllinoisState.edu after 2pm.

## Graduation Dates

Friday, January 13	Deadline for submission of materials (late grades, grade changes, transcripts, test scores, petitions for graduation exception, etc.) for December 2016 Bachelor Degree candidates.
Friday, January 20	Deadline for May, 2017 Graduate Degree candidates to submit a degree audit and file an application for completion of degree. Deadline for August, 2017 Graduate Degree candidates, participating in May, 2017 Commencement to file application for completion of degree.
Monday, January 23	Deadline for May, 2017 Graduate Degree candidates seeking continuous registration (i.e. thesis/dissertation) to notify the graduate programs evaluator to initiate registration. Deadline to file Thesis/Dissertation Proposal Approval Form for May, 2017 graduation.
Friday, February 3	Last day for undergraduate students planning on receiving a degree in May to apply and pay the fee for graduation. Applications may be submitted online through My.IllinoisState.edu.
Monday, February 13	Undergraduate and Graduate diplomas mailed to December, 2016 graduates.
Monday, February 20	Begin Preliminary audit on May 2017 Bachelor Degree candidates. Deficiency Statements will be emailed to students with deficiencies with copies sent to dept/school (Electives added to plans and petitions for graduation exception submitted prior to preliminary audit will result in fewer deficiency statements).
Tuesday, March 7	Deadline to file Right to Defend Dissertation materials with the Graduate School.
Monday, March 27	Deadline to file Right to Defend Thesis materials with the Graduate School for May, 2017 graduates.
Friday, March 31	Deadline for Oral Defense of Dissertation for May, 2017 graduates.
Monday, April 3	Deadline to file final dissertation copies with the Graduate School for May, 2017 graduates. Deadline to file Right to Defend MFA materials with the Graduate School for May, 2017 graduates.
Friday, April 7	Last day for undergraduate students to apply for August, 2017 graduation and still be eligible to participate in May Commencement. Deadline for Thesis Oral Defense for May, 2017 graduates.
Monday, April 10	Deadline to file final thesis with the Graduate School for May, 2017 graduates.
Friday, April 14	Deadline for MFA Oral Defense for May, 2017 graduates.
Monday, April 17	Deadline to file final MFA copies with the Graduate School for May, 2017 graduates.
Friday, April 29	Deadline for Incomplete grades to be completed AND grade change notices filed with Academic Records for graduate students from previous terms.
Friday, May 12	Commencement Ceremony for Mennonite College of Nursing & College of Arts & Sciences.
Saturday, May 13	Commencement Ceremony for the Colleges of Education, Applied Science & Technology, Business and Fine Arts.
Monday, May 15	Deadline for August, 2017 Graduate Degree candidates seeking continuous registration (i.e. thesis/dissertation) to notify the graduate programs evaluator to initiate registration.
Thursday, May 18	Begin Final Audit of May 2017 Bachelor Degree candidates (If same deficiencies remain from preliminary audit, neither the student nor the department will be contacted. If deficiencies have changed, new deficiency statements will be sent to the student and the dept/school).
Friday, May 19	Deadline for August, 2017 Graduate Degree candidates to submit a degree audit and file an application for completion of degree. Deadline to file Thesis/Dissertation Proposal Approval Form for August, 2017 graduation.
Tuesday, May 30	Deadline to file Right to Defend Dissertation materials with the Graduate School for August, 2017 graduates.
Monday, June 5	Deadline to file Right to Defend Thesis materials with the Graduate school for August, 2017 graduates.

Friday, June 9 Last Day for undergraduate students planning on receiving a degree in August 2017 to apply and pay the fee for graduation. Applications may be submitted online through My.IllinoisState.edu. Deadline for submission of materials (late grades, grade changes, transcripts, test scores, petitions for graduation exception, etc.) for May 2017 Bachelor Degree candidates.

GRADUATE STUDENTS

Specific Dates and Deadlines for GRADUATE STUDENTS can be found at this link:

<http://grad.illinoisstate.edu/academics/thesis-dissertation/deadlines.shtml>

<b>Registration Dates</b>
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Monday, January 9	Spring Registration & Program Change Opens at 8am. Closes January 30 <sup>th</sup> .
Tuesday, January 10	Courses purged for all students not reinstated or academically dismissed for spring
Friday, January 13	Courses purged for all students whose appeal of the 75-Hour Policy was denied for spring
Monday, January 16	Spring Proficiency Exams given in departments at 1pm
Tuesday, January 24	Last day to withdraw from the University and receive a full adjustment of charges. Financial aid will be reduced.
Monday, January 30	My.IllinoisState.edu open for all course drops and departmentally approved course adds (closed class overrides required)
Tuesday, January 31	Spring Registration & Program Change Ends. Last day to register using My.IllinoisState.edu. Future registration must be done in 107 Moulton Hall. Last day to withdraw from a course with no withdrawal grade assigned. Last day to put a course on Credit/No Credit (Pass/Fail) or Audit
Wednesday, February 1	Last day to withdraw from the University, withdrawal (WX) grades will be assigned. Students will be assessed a \$30.00 fee and financial aid will be reduced. Last day to drop a course with a full adjustment of charges. A withdrawal (WX) grade will be assigned.
Friday, February 10	Summer Course Offerings available on My.IllinoisState.edu Registration date\time assignments for Summer 2017 available on My.IllinoisState.edu after 1pm. Last day to withdraw from a first-half semester course. A withdrawal grade of WX is assigned. Last day to drop the Credit/No credit (Pass/Fail) or Audit option from a first-half semester course.
Monday, February 13	Advanced Registration for Summer 2017 begins at 8am.
Wednesday, February 15	Last day to drop a full semester course and receive 25% tuition adjustment. There will be no adjustment in charges for full semester course withdrawals after this date.
Wednesday, March 1	Registration date/time assignments for Fall 2017 available on My.IllinoisState.edu.
Friday, March 10	Last day to withdraw from a full-semester course. Withdrawal grade of WX is assigned. No adjustment of charges. Last day to remove the Credit/No credit (Pass/Fail) option from a full-semester course.
Thursday, March 23	Registration is available for fall proficiency exams. Registration closes on Friday, July 10 <sup>th</sup> . Last day to drop a second-half semester course with no withdrawal grade and a full adjustment of charges. Financial aid may be reduced. Last day to put a second-half semester course on Credit/No Credit (Pass/Fail) or Audit.
Friday, March 24	Transfer Day
Monday, March 27	Fall 2017 advanced registration begins at 8am.
Tuesday, March 28	Transfer Day
Friday, March 31	Transfer Day
Friday, April 7	Transfer Day
Friday, April 14	Transfer Day Last day to withdraw from a second-half semester course. A withdrawal grade of WX is assigned. No adjustment of charges or financial aid. Last day to remove the Credit/No credit (Pass/Fail) option from a second-half semester course. Last day to officially withdraw from the University.

Friday, April 28	Transfer Day
Friday, May 5	Last day for students who have three or more finals on the same day to complete paperwork to request one be moved. Fall 2017 advanced registration closes, will reopen May 22 <sup>nd</sup> .
Monday, May 15	Last day to register on My.IllinoisState.edu for Summer 2017. Future summer registration must be done in 107 Moulton Hall.
Monday, May 22	Fall 2017 Registration & Program Change reopens at 8am. Ends on September 1.
Wednesday, May 24	Course purge for all students not reinstated and academically dismissed for summer.
Tuesday, May 30	Course purge for all students whose appeal of the 75-Hour policy was denied for summer. Course purge for all students not reinstated and academically dismissed for fall.
Friday, June 2	Transfer Day

### Scheduling Dates

Monday, April 3                      Spring 2018 class schedules requested. Due July 1<sup>st</sup>.

### Textbooks Dates

Friday, Feb 10                      Deadline for Summer textbook information to be entered into the Illinois State Textbook Ordering System.

Friday, March 17                    Deadline for Fall textbook information to be entered into the Illinois State Textbook Ordering System.