

Illinois State University
Office of the University Registrar
Registrar.IllinoisState.edu
July 2017-December 2017 Calendar

Academic Records (309) 438-2198 Registrar@ilstu.edu	Registrar Service Center (309) 438-2188 (309) 438-8652 (Fax) Registrar@ilstu.edu	University Catalog (309) 438-3183 Registrar@ilstu.edu
Departmental Registration Support (309) 438-2505 (309) 438-8652 (Fax) Registrar@ilstu.edu	Scheduling Office (309) 438-2188 (309) 438-8652 (Fax) academicscheduling@ilstu.edu	Verification Services (309) 438-2188 (309) 438-8652 (Fax) Registrar@ilstu.edu
Evaluation Services (309) 438-2338 (Fax) transferregistrar@ilstu.edu	Transcript Services (309) 438-2188 (309) 438-7023 (Fax) Registrar@ilstu.edu	Veterans and Military Services (309) 438-2207 (309) 438-7234 (Fax) veterans@illinoisstate.edu

Administrative/External Dates

Tuesday, July 4	Independence Day observed. University closed.
Friday, August 11	Summer Session ends.
Tuesday, August 15	Grade and census processing for the Summer Session.
Monday, August 21	First day of classes
Friday, September 1	Tenth day of the semester
Monday, September 4	Labor Day observed. University closed.
Tuesday, September 5	Census enrollment reporting (15th calendar day)
Saturday, October 14	First half of the semester ends
Monday, October 16	Second half of the semester begins
Saturday, November 18	Thanksgiving vacation begins at noon
Thursday, November 23-	Thanksgiving holiday observed. University closed.
Friday, November 24	
Monday, November 27	Classes resume
Saturday, December 9	Last day of Fall classes
	Evaluation (final exams) period begins
Friday, December 15	Fall semester ends
	Evaluation (final exams) period ends
Friday, December 22-	University closed
Monday, January 1, 2018	

Catalog Dates

Monday, September 11	Proposals for new and deleted minors and sequences requiring Academic Senate approval due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to the University Curriculum Committee (UCC) for inclusion in the 2018-2019 Undergraduate Catalog. New, revised, and deleted 300-level course proposals (for dual level undergraduate and graduate credit) for the 2018-2019 Undergraduate Catalog and the 2018-2019 Graduate Catalog due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms
	Proposals for new graduate program sequences, post-master's certificates, post-baccalaureate certificates and graduate certificates requiring Academic Senate approval are due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to the Graduate Curriculum Committee (GCC) for inclusion in the 2018-2019 Graduate Catalog.
Monday, October 2	Catalog copy sent to colleges, departments, and schools for "red-ink" editing and editorial requests for the 2018-2019 Undergraduate and Graduate catalogs (with a return to Jeri Ryburn by December 4).

Monday, October 2	<p>Revised program proposals (major, minor, sequences) for the 2018-2019 Undergraduate Catalog due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to UCC.</p> <p>Revised program proposals (degree programs, sequences, and certificates) for the 2018-2019 Graduate Catalog are due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to GCC.</p>
Monday, October 2	<p>New and deleted 100- and 200- level undergraduate course proposals for the 2018-2019 Undergraduate Catalog due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to the UCC. Proposals must have previous approval from department and college curriculum committees and the Council for Teacher Education (for teacher education programs).</p> <p>New and deleted 300-level course proposals for the 2018-2019 Undergraduate Catalog due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to UCC.</p> <p>New and deleted 400- and 500-level course proposals for the 2018-2019 Graduate Catalog are due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for Graduate School approval.</p>
Monday, October 16	<p>Listing of 100, 200 and 300-level courses marked for catalog deletion sent to departments/schools Requests for extensions are due November 20 to Jeri Ryburn.</p> <p>Listing of 400- and 500-level courses marked for catalog deletion sent to departments/schools. Requests for extensions are due November 20 to Jeri Ryburn.</p>
Monday, November 6	<p>Revised Course: 100, 200, or 300 level (non-graduate) course proposals due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for inclusion in the 2018-2019 Undergraduate Catalog.</p> <p>Revised Course: 400- and 500-level proposals due via online proposal process at Registrar.IllinoisState.edu/CurriculumForms for presentation to the GCC for inclusion in the 2018-2019 Graduate Catalog.</p>
Monday, November 27	<p>Editorial requests for the 2018-2019 Undergraduate and Graduate Catalogs due via online process at Registrar.IllinoisState.edu/CurriculumForms.</p>

Grading Dates

Monday, July 31	<p>Final grade rosters for Summer 2017 available on My.IllinoisState.edu for all courses Final grade submission informational email sent to faculty</p>
Tuesday, August 15	<p>Summer 2017 final grades are due on My.IllinoisState.edu by noon.</p>
Thursday, August 17	<p>Summer grades available on My.IllinoisState.edu at 2 p.m.</p>
Monday, December 4	<p>Final grade rosters available on My.IllinoisState.edu for all courses. Final grade submission informational email sent to faculty.</p>
Tuesday, December 19	<p>Fall 2017 final grades are due on My.IllinoisState.edu by noon.</p>
Thursday, December 21	<p>Fall grades available on My.IllinoisState.edu after 2 p.m.</p>

Graduation Dates

Friday, June 16	<p>Last day for oral defense of dissertation for August graduates.</p>
Monday, June 19	<p>Last day to submit final dissertation copies with the Graduate School for August graduates</p>
Tuesday, June 26	<p>Begin preliminary audit on August 2017 bachelor degree candidates. Deficiency statements will be emailed to students with deficiencies with copies sent to department/school (Electives added to plans and petitions for graduation exception submitted prior to preliminary audit will result in fewer deficiency statements).</p>
Friday, July 7	<p>Last day for thesis or MFA oral defense for August graduates</p>
Monday, July 10	<p>Last day to submit final thesis copies for August graduates with the Graduate School</p>
During week of July 17	<p>Diplomas mailed to May 2017 graduates.</p>
Monday, July 31	<p>Incomplete grades for graduate students from previous terms must be completed and grade change forms submitted to Academic Records for August graduates.</p>
Saturday, August 12	<p>Degree granted date for Summer 2017 semester.</p>
Thursday, August 17	<p>Begin final audit on August 2017 bachelor degree candidates. (If same deficiencies remain from preliminary audit, neither the student nor the department</p>

will be contacted. If deficiencies have changed, new statements will be sent to the student and the department/school).

Friday, August 25	Last day for graduate students planning to receive a graduate degree in December to submit a degree audit and file an application for completion of degree.
Friday, September 8	Deadline for submission of materials (late grades, grade changes, transcripts, test scores, petitions for graduation exception, etc.) for August 2017 bachelor degree candidates
Friday, September 8	Last day for undergraduate students planning on receiving a degree in December to apply and pay the fee for graduation. Applications may be submitted online through My.IllinoisState.edu.
Monday, September 25	Begin preliminary audit on December 2017 bachelor degree candidates. Deficiency statements will be emailed to students with deficiencies with copies sent to department/school (Electives added to plans and petitions for graduation exception submitted prior to preliminary audit will result in fewer deficiency statements.)
During week of October 16	Diplomas mailed to August 2017 graduates.
Friday, October 27	Last day for oral defense of dissertation for December graduates.
Monday, October 30	Last day to submit final dissertation copies with the Graduate School for December graduates
Friday, November 3	Last day for thesis or MFA oral defense for December graduates
Monday, November 6	Last day to submit final thesis copies for December graduates with the Graduate School
Saturday, December 16	Degree granted date for Fall 2017 semester. Commencement ceremonies .
Thursday, December 21	Begin final audit of December 2017 bachelor degree candidates (If same deficiencies remain from preliminary audit, neither the student nor the department will be contacted. If deficiencies have changed, new deficiency statements will be sent to the student and the department/school).

Registrar Service Center Dates

Friday, July 14	Deadline to register for Fall 2017 proficiency examination.
Friday, August 18	Fall proficiency exams given in departments at 1 p.m.
Friday, December 8	Last day for students to complete three finals on same day paperwork.

Registration Dates

Sunday, August 20	Last day to withdraw from the University and receive a full adjustment of charges. Financial aid will be reduced.
Saturday, August 26- Friday, September 1	My.IllinoisState.edu open for all course drops and departmentally approved adds (closed course overrides required).
Friday, September 1	Last day to drop a course with no withdrawal grade (WX) assigned and a full adjustment of charges. Financial aid may be reduced. Last day to put a course on pass/no pass (pass/fail) or audit.
Friday, September 15	Last day to withdraw from a first-half semester course. A withdrawal grade of WX is assigned. Last day to drop the pass/no pass (pass/fail) from a first-half semester course.
Tuesday, September 19	Last day to drop a full-semester course and receive 25 percent tuition adjustment. There will be no adjustment in charges for full-semester course withdrawals after this date.
Monday, October 2	Spring 2018 and Winter Session course offerings available on My.IllinoisState.edu. Registration date/time assignments for Spring 2018 and Winter Session available on My.IllinoisState.edu.
Tuesday, October 10	Advance registration for Winter Session 2018 begins at 8 a.m., closes November 10 at 10 p.m.
Friday, October 13	Last day to drop a full-semester course. A withdrawal grade of WX is assigned. No adjustment of charges. Last day to remove the pass/no pass (pass/fail) or audit option from a full-semester course.
Monday, October 16	Advance registration for Spring 2018 semester begins at 8 a.m., closes December 15 at 10 p.m.
Thursday, October 19	Last day to withdraw from a second-half course with no withdrawal grade and a full adjustment of charges. Financial aid may be reduced. Last day to put a second-half semester course on pass/no pass (pass/fail) or audit.
Friday, October 20	Transfer Day
Friday, November 3	Transfer Day

Friday, November 10	Last day to withdraw from a second-half semester course. A withdrawal grade of WX is assigned. No adjustment of charges or financial aid. Last day to remove the pass/no pass (pass/fail) option from a second-half semester course. Last day to officially withdraw from the University. Winter Session 2018 registration closes online at 10 p.m., all further changes must be done in person in Moulton 107.
Friday, December 15	Spring 2018 registration and program change closes at 10 p.m. Last day to register for Winter Session course.
Tuesday, December 26	Last day to drop a Winter Session 2018 course with no withdrawal grade assigned and a full adjustment of charges. Financial aid may be reduced.

Scheduling Dates

Wednesday, July 5	Online Course Planner open for submission of Summer 2018 schedules. Due August 30. Original drafts of summer 2018 schedules due via Online Course Planner.
Monday, July 3	Spring 2018 schedules due via Online Course Planner
Monday, October 2	Online Course Planner open for submission of Fall 2018 schedules. Due November 1.
Wednesday, November 1	Fall 2018 schedules due via Online Course Planner.

Textbooks Dates

Friday, October 6	Deadline for spring 2018 textbook information to be entered in Campus Solutions.
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