

Illinois State University  
Office of the University Registrar  
[Registrar.IllinoisState.edu](http://Registrar.IllinoisState.edu)  
July 2018-December 2018 Calendar

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### Administrative/external dates

Wednesday, July 4	Independence Day observed. University closed.
Friday, August 10	Summer Session ends.
Tuesday, August 14	Grade and census processing for the Summer Session.
Monday, August 20	Fall semester begins
Friday, August 31	Tenth day of the semester
Monday, September 3	Labor Day observed. University closed.
Tuesday, September 4	Census enrollment reporting (15th calendar day)
Saturday, October 13	First half of the semester ends
Monday, October 15	Second half of the semester begins
Saturday, November 17	Thanksgiving vacation begins at noon
Thursday, November 22-	Thanksgiving holiday observed. University closed.
Friday, November 23	
Monday, November 26	Classes resume
Saturday, December 8	Last day of fall classes
	Evaluation (final exams) period begins
Friday, December 14	Fall semester ends
	Evaluation (final exams) period ends
Saturday, December 15	Winter Session begins
Tuesday, December 18	Grade and census processing for the Fall semester.
Monday, December 24-	University closed
Tuesday, January 1, 2019	
Sunday, January 13	Winter Session ends

### Catalog dates

Monday, September 10	Proposals for new and deleted minors and sequences requiring Academic Senate approval due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to the University Curriculum Committee (UCC) for inclusion in the 2019-2020 Undergraduate Catalog.
Monday, September 10	Proposals for new graduate program sequences, post-master's certificates, post-baccalaureate certificates, and graduate certificates requiring Academic Senate approval are due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to the Graduate Curriculum Committee (GCC) for inclusion in the 2019-2020 Graduate Catalog.
Monday, October 1	Catalog copy sent to colleges, departments, and schools for "red-ink" editing and editorial requests for the 2019-2020 Undergraduate and Graduate catalogs (with a return to Danielle Lindsay by December 4).

Monday, October 1	Revised program proposals (major, minor, sequences) for the 2019-2020 Undergraduate Catalog due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to UCC. Revised program proposals (degree programs, sequences, and certificates) for the 2019-2020 Graduate Catalog are due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to GCC.
Monday, October 1	New and deleted 100- and 200- level undergraduate course proposals for the 2019-2020 Undergraduate Catalog due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to the UCC. Proposals must have previous approval from department and college curriculum committees and the Council for Teacher Education (for teacher education programs). New and deleted 300-level course proposals for the 2019-2020 Undergraduate Catalog due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to UCC. New and deleted 400- and 500-level course proposals for the 2019-2020 Graduate Catalog are due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for Graduate School approval.
Monday, October 15	Listing of 100, 200, and 300-level courses marked for catalog deletion sent to departments/schools Requests for extensions are due November 19 to Danielle Lindsay. Listing of 400- and 500-level courses marked for catalog deletion sent to departments/schools. Requests for extensions are due November 19 to Danielle Lindsay.
Monday, November 5	Revised Course: 100, 200, or 300 level course proposals due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for inclusion in the 2019-2020 Undergraduate Catalog. Revised Course: 400- and 500-level proposals due via online proposal process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> for presentation to the GCC for inclusion in the 2019-2020 Graduate Catalog.
Monday, November 26	Editorial requests for the 2019-2020 Undergraduate and Graduate Catalogs due via online process at <a href="http://Registrar.IllinoisState.edu/CurriculumForms">Registrar.IllinoisState.edu/CurriculumForms</a> .

### Grading dates

Monday, July 30	Final grade rosters for Summer Session 2018 available on My.IllinoisState.edu for all courses Final grade submission informational email sent to faculty
Tuesday, August 14	Summer Session 2018 final grades are due on My.IllinoisState.edu by <b>noon</b> .
Thursday, August 16	Summer Session 2018 grades available on My.IllinoisState.edu at 2 p.m.
Monday, December 3	Final grade rosters available on My.IllinoisState.edu for all courses. Final grade submission informational email sent to faculty.
Tuesday, December 18	Fall 2018 final grades are due on My.IllinoisState.edu by <b>noon</b> .
Thursday, December 20	Fall 2018 grades available on My.IllinoisState.edu after 2 p.m.

### Graduation dates

Monday, June 25	Begin preliminary audit on August 2018 bachelor degree candidates. Deficiency statements will be emailed to students with deficiencies with copies sent to department/school (Electives added to plans and petitions for graduation exception submitted prior to preliminary audit will result in fewer deficiency statements).
Monday, July 9	Last day for oral defense of dissertation for August graduates.
Monday, July 16	Last day to submit final dissertation materials with the Graduate School for August graduates
Monday, July 16	Last day for thesis or MFA oral defense for August graduates
During week of July 23	Undergraduate and graduate diplomas mailed to May 2018 graduates.
Monday, July 23	Last day to submit final thesis materials for August graduates with the Graduate School
Monday, July 30	Incomplete grades for graduate students from previous terms must be completed and grade change forms submitted to Academic Records for August graduates.
Saturday, August 11	Degree granted date for Summer 2018 semester.
Thursday, August 16	Begin final audit on August 2018 bachelor degree candidates. (If same deficiencies remain from preliminary audit, neither the student nor the department will be contacted. If deficiencies have changed, new statements will be sent to the student

	and the department/school).
Friday, August 24	Last day for graduate students planning to receive a graduate degree in December to submit a degree audit and file an application for completion of degree.
Monday, August 27	Proposal approval form (grad school) deadline for December graduates
Friday, September 7	Deadline for submission of materials (late grades, grade changes, transcripts, test scores, petitions for graduation exception, etc.) for August 2018 bachelor degree candidates
Friday, September 7	Last day for undergraduate students planning on receiving a degree in December to apply and pay the fee for graduation. Applications may be submitted online through My.IllinoisState.edu.
Monday, September 24	Begin preliminary audit on December 2018 bachelor degree candidates. Deficiency statements will be emailed to students with deficiencies with copies sent to department/school (Electives added to plans and petitions for graduation exception submitted prior to preliminary audit will result in fewer deficiency statements.)
During week of October 22	Undergraduate and graduate diplomas mailed to August 2018 graduates.
Monday, October 29	Last day for oral defense of dissertation for December graduates.
Monday, November 5	Last day to submit final dissertation materials with the Graduate School for December graduates
Monday, November 12	Last day for thesis or MFA oral defense for December graduates
Monday, November 19	Last day to submit final thesis materials for December graduates with the Graduate School
Saturday, December 15	Degree granted date for Fall 2018 semester. Commencement ceremonies.
Thursday, December 20	Begin final audit of December 2018 bachelor degree candidates (If same deficiencies remain from preliminary audit, neither the student nor the department will be contacted. If deficiencies have changed, new deficiency statements will be sent to the student and the department/school).

#### GRADUATE STUDENTS

Specific dates and deadlines for graduate students can be found at this link:

[Grad.IllinoisState.edu/academics/thesis-dissertation/deadlines.shtml](http://Grad.IllinoisState.edu/academics/thesis-dissertation/deadlines.shtml)

#### Registrar Service Center dates OK

Friday, July 13	Deadline to register for Fall 2018 proficiency examination.
Friday, August 17	Fall proficiency exams given in departments at 1 p.m.
Friday, December 7	Last day for students to complete three finals on same day paperwork.

#### Registration dates

Sunday, August 19	Last day to withdraw from the University and receive a full adjustment of charges. Financial aid will be reduced.
Saturday, August 25- Friday, August 31	My.IllinoisState.edu open for all course drops and departmentally approved adds (closed course overrides required).
Friday, August 31	Last day to drop a course with no withdrawal grade (WX) assigned and a full adjustment of charges. Financial aid may be reduced. Last day to put a course on pass/no pass (pass/fail) or audit.
Friday, September 14	Last day to withdraw from a first-half semester course. A withdrawal grade of WX is assigned. Last day to remove the pass/no pass (pass/fail) from a first-half semester course. Last day to drop a full-semester course and receive 25 percent tuition adjustment. There will be no adjustment in charges for full-semester course withdrawals after this date.
Monday, October 1	Registration date/time assignments for Spring 2019 and Winter Session available on My.IllinoisState.edu. Spring 2019 and Winter Session course offerings available on My.IllinoisState.edu.
Friday, October 12	Last day to withdraw from a full-semester course. A withdrawal grade of WX is assigned. No adjustment of charges. Last day to remove the pass/no pass (pass/fail) or audit option from a full-semester course.
Monday, October 15	Advance registration for Spring/Winter Session 2019 begins at 8 a.m. Winter Session registration closes at 10 p.m. November 9. Spring registration closes at 10 p.m. December 14.
Thursday, October 18	Last day to drop a second-half course with no withdrawal grade and a full adjustment of charges. Financial aid may be reduced.

Friday, October 19	Last day to put a second-half semester course on pass/no pass (pass/fail) or audit. Transfer Day.
Friday, November 2	Transfer Day.
Friday, November 9	Last day to withdraw from a second-half semester course. A withdrawal grade of WX is assigned. No adjustment of charges or financial aid. Last day to remove the pass/no pass (pass/fail) option from a second-half semester course. Last day to officially withdraw from the University. A withdrawal grade of WX will be assigned for all courses. Winter Session 2019 registration closes online at 10 p.m., all further changes must be done in person in Moulton 107.
Friday, December 7	Transfer Day.
Friday, December 14	Spring 2019 registration and program change closes at 10 p.m. Last day to register for Winter Session course.
Monday, December 24	Last day to drop a Winter Session 2019 course with no withdrawal grade assigned and a full adjustment of charges. Financial aid may be reduced.
Thursday, January 3	Last day to withdraw from Winter Session class. A withdrawal grade of WX is assigned. No adjustment of charges.

### Scheduling dates

Monday, July 2	Spring 2019 schedules due via Online Course Planner
Monday, July 9	Online Course Planner open for submission of Summer 2019 schedules. Due August 29. Original drafts of summer 2019 schedules due via Online Course Planner.
Monday, October 1	Online Course Planner open for submission of Fall 2019 schedules. Due November 1.
Thursday, November 1	Fall 2019 schedules due via Online Course Planner.

### Textbooks dates

Friday, October 12	Deadline for spring 2019 textbook information to be entered in Campus Solutions.
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