Office of the University Registrar

Grade Roster Irregularities

Please use this form to report items such as:

1. If a student's "F" was awarded because he/she never attended.
2. A student who attended class and earned a grade, but never registered.
3. A student who attended a different section than the one he/she was registered for.
4. Other information about unusual circumstances.

These forms will be filed by department, course number and section number, so please submit a separate form for each section of each course.

Department: _____________________________________________

Course Number: _____________________________________________

Section Number: _____________________________________________

Instructor's Name: ________________________________________

Semester (please circle one): Fall    Spring    Summer    Year ________

<table>
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<tr>
<th>Student's name</th>
<th>University Identification Number</th>
<th>Comments</th>
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Please return this form to Judy Curtis no later than the grade submission deadline.

Office of the University Registrar
Moulton Hall 107
Campus Box 2202
Normal, IL 61790
Fax: (309) 438-8652

Updated Sep 2016