



# REGISTRAR REPORT

December 2016

## 'TWAS THE WEEK BEFORE CHRISTMAS: REGISTRAR EDITION

'Twas the week before  
Christmas,  
And all through the halls,  
Registrar staff were stirring  
Making their calls.

All the grades had been en-  
tered,  
Processed, and posted.  
The Registrar grade team  
Was feeling quite roasted.

Suddenly from on high,  
Arose a sweet keen,  
"Grades have been released,  
Evaluators, do your thing!"  
Dashing and dancing,

The Eval team ran  
"Make that course count,  
Finalize that plan."

Degrees are being granted,  
Quick as a flash!

Now students have really  
earned

Their graduation bash!

The Registrar is stalking,  
Round the office he goes.  
Making sure it all gets done,  
Keeping us on our toes.

Transcripts are printing  
Flying off desks, into enve-  
lopes,

The students eagerly await  
them

Filled with high hopes.

Commencement is over,  
Caps have been thrown.  
Everyone is packing up,  
Ready for a long break at  
home.

Moulton Hall is shutting  
down,  
Snuggled up dark and tight.  
And from a distant corner of  
the office,  
Registrar Ray shouts "Happy  
Christmas to all,  
And to all a good night!"

## BULLET POINTS OF INTEREST

- After 26 years at Illinois State, Deb Mitchell from Transcripts is retiring as of Jan 1, 2017. Enjoy your retirement Deb, you have earned it!
- Final count of fall 2016 grades received: 93,426
- Final degree audit for fall 2016 will begin as soon as possible after grades are released on Wednesday, December 21st.
- Final audit will continue into January 2017.

## UPCOMING DATES AND DEADLINES—JANUARY 2017

- 9th— Spring 2017 registration reopens online.  
Closes Jan 30th.
- 13th—Spring Proficiency exams given in departments at 1pm.
- Deadline for submission of materials for December 2016 Bachelor Degree candidates
  - Deadline for May, 2017 Graduate Degree candidates to submit a degree audit and file an application for completion of degree.
  - Deadline for August, 2017 Graduate Degree candidates, participating in May, 2017 commencement to file application for completion of degree.
- 15th—Winter Session ends.
- 16th—Martin Luther King, Jr holiday observed, university closed.
- Last day to withdraw from the University and receive a full adjustment of charges. Financial aid will be reduced.
- 17th—Classes begin.
- Deadline for May, 2017 Graduate Degree candidates seeking continuous registration to notify the graduate programs evaluator to initiate registration.
- Deadline to file Thesis/Dissertation Proposal Approval Form for May, 2017 graduation.
- 23rd— Proposals for new undergraduate and graduate degree programs or any curricular proposal requiring Academic senate, Board of Trustee and IBHE approvals due via online proposal process for the 2018-2019 Undergraduate and Graduate Catalogs.
- 24th-30th—My.IllinoisState.edu open for all course drops and departmentally approved course adds (closed class overrides required).
- 30th— Last day to drop a course with no withdrawal grade (WX).
- Deadline to put course on Credit/No Credit (pass/fail) or Audit.
- 31st— Census enrollment reporting.
- Last day to drop a course with a full refund. A withdrawal grade of WX will be assigned.

## DECEMBER REGISTRAR ROCK STAR



Camie Wonnell has been on quite a journey in life, but the journey has been mostly filled with joy and good people.

After earning an AAS in Graphic Design, and earning a BS in Communication with an emphasis in Organizational Communication from Southern Illinois University Carbondale in 1989 (with a toddler at home!), Camie and her family moved to Bloomington-Normal. In 1991, Camie started working at ISU in the Provost office. She then went to what she describes as her most

“joyful” job, working as a receptionist and office support staff at Metcalf. Working there for 5 years, she enjoyed being surrounded by all the kids, and relished all of her other duties as well, including serving as the front line receptionist, scheduling classrooms and coordinating full-time staff and substitute teachers. After several years at Metcalf, she moved to a couple other departments on campus, but ended up landing in the Office of the University Registrar. Camie has seen many changes at ISU over the years, and

has moved A LOT of paperwork in her tenure with the Registrar’s office.

Because life isn’t all work and no play, Camie enjoys spending time with her son and grandchildren in California. Camie also enjoys photography, a lingering hobby after her work in graphic design.

Camie truly exemplifies the Red-bird values of excellence and dedication. Camie is coming up on 26 years at ISU next spring, and we’re so glad she chose to spend so many of them with OUR.

---

The Office of the University Registrar is  
comprised of the following offices:

CONTACT US:

Office of the University Registrar

Campus Box 2202

Normal, IL 61790-2202

Phone: 309-438-2188

Fax: 309-438-8652

E-mail: [registrar@ilstu.edu](mailto:registrar@ilstu.edu)

- Registrar Service Center
  - Evaluation Services
  - Academic Records
- Transcripts and Verifications
  - IAI
- Veteran and Military Services

The Office of the University Registrar is a division of  
[Enrollment Management and Academic Services.](#)



*Visit us online!*  
*[registrar.illinoisstate.edu](http://registrar.illinoisstate.edu)*

---