

TEXTBOOK AFFORDABILITY COMMITTEE

Monday, February 12, 2024

3:30 p.m. - 4:30 p.m.

Milner 614A, Conference Room

Minutes

Members Attending: Ross, Tyvell, Sally, Lisa, Mallory, Joe

Guests Attending:

Members Absent: Julie, Antonio, Stephanie

Call to Order: 3:34

Action Items:

1. Determine minute taker – Jallas, Lawless, and Nadeau have served so far
2. Review and approve [draft minutes from January meeting](#) - Approved
3. Determine March meeting time
 - a. Friday, March 22, 9am-10am

Information Items:

1. No update about Academic Senate presentation -
2. Milner eTextbook program moving forward to apply for funding with 2024/25 PIE Grant
3. Redbird Spirit Shop Ribbon Cutting Ceremony - Wednesday, February 14 at 11:00 a.m. at Bone Student Center

Discussion Items:

1. Preview Textbook Session
 - a. University College (Corey Burgess) encourages us to slot this session in the Day 2, optional session slot, which begins at 12:30. She's asked for the following details as soon as we can identify them:
 - i. Timing – 12:30 might allow us to catch day 1 folks before advisement session-half hour,
 - ii. Name of session – Textbooks and Course Materials @ ISU: Awareness, Affordability, & Access
 - iii. 1 sentence description of info that will be covered/why it's helpful for students to come to your table – Attendees will be provided with information about textbooks and course materials to help prepare students for academic success.
 - iv. Location – 213C, MJ Reserve - most events are in Bone or campus location of various office (e.g. Multicultural Center Tour is at the MCC)
 - b. Sally & Mallory have begun drafting a presentation outline and PowerPoint:
 - i. Presentation Plan:
<https://illinoisstateuniversity.sharepoint.com/:w:/s/TextbookAffordabilityCommittee/Eag4K3BHzFVGvtayiPsAePEBRCKouNpaGwpuDW4bd1Inbw?e=R96w6v>

- ii. Presentation slides:
https://illinoisstateuniversity.sharepoint.com/:p:/s/TextbookAffordabilityCommittee/Ef0kWas4U7VJua4_zG0MWTgBkc-eKlMrJI0Bhr0wacQ4Vw?e=McOj8z
 - iii. Do you have any feedback about the structure and scope of this content? Any suggestions for edits/changes/expansions?
 - 1. Made some changes to structure based on 3A approach, integrated feedback from Joe
 - 2. Next steps- flush out presentation, start scheduling staff to present, identify groups/people to review content for feedback
 - iv. Next steps: are to share a more finalized draft with folks that have expertise in specific areas – Redbird Spirit Shop/Joe, Milner, Preview, share with Shawn Rigsby in Financial Aid etc.
 - 1. Guides training session on textbooks
2. Spring Faculty Survey
- a. Julie and Mallory met to adapt questions from 2020 faculty survey. The intention is to keep questions as similar to 2020 as possible to have comparative data, if possible.
 - b. Here is the draft survey:
<https://illinoisstateuniversity.sharepoint.com/:w:/s/TextbookAffordabilityCommittee/EdBfkZLDDTtNmmyNsiVcofwBfbcSJn93haMJd9LxuqDVkg?e=kQgD0V>
 - c. Next steps: seeking IRB approval and creating distribution plan
 - i. Update coming in March

Announcements/Miscellaneous:

Adjournment: 4:28