

**Articulation Agreement
Between
The Board of Trustees of Illinois State University
and
Waubonsee Community College**

The Board of Trustees of Illinois State University (ISU) and Waubonsee Community College (Institution) hereby form a cooperative relationship through this articulation agreement to serve our public constituents, smooth the transfer process, minimize duplication of instruction, and build on student learning experiences, recognizing the value of their collective efforts.

In exchange for the mutual benefits that will be realized by both institutions, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree to the following:

1. Intending to transition to a five (5) year contracting term that runs on an August 1 - July 31 cycle, this Agreement shall run from the last date signed through the next July 31 plus five (5) years. This agreement may be renewed for an additional five (5) year term upon the advance written agreement of the parties.
2. Students who meet the following criteria will be admitted to ISU and its Baccalaureate Health Informatics and Management program (Program), subject to available Program capacity;
 - a. Successful completion of requirements listed on Exhibit A attached hereto which meet ISU transfer requirements;
 - b. Meet all published ISU and ISU program admission criteria including minimum cumulative GPA from all attended institutions of higher education;
 - c. For best consideration, students are encouraged to submit a completed application for transfer to ISU by January 15 for start of ISU classes the next fall semester and August 1 for spring semester. Applications may continue to be reviewed after these dates as space permits.

Provided, this agreement does not guarantee admission for students seeking readmission or reinstatement to ISU.

3. Institution and ISU will collaborate and coordinate the recruitment and transfer of students in accordance with the program and degree requirements of their respective institutions. Institution will inform prospective students of this program during student recruiting activities through co-branded marketing materials and/or other mutually agreed upon means. Institution will publish the details of this agreement on their website for the benefit of students interested in participating in the program. ISU and Institution will jointly approve any and all advertising related to the Program. ISU will provide online or print information regarding its academic program requirements and transfer credit policies.

4. Representatives of both institutions agree to communicate on a regular basis, and no less than every other year, to assess curricular changes and other conditions that may affect the nature of the agreement.
5. This agreement does not preclude either institution from making curriculum changes. A party making curriculum changes that may impact this Agreement will promptly provide the other party with written notice of any such curriculum changes.
6. Either party may terminate this agreement by giving at least sixty (60) days advance notice to the other party at the contact information listed below. Students participating at the time of termination will be permitted to complete the Program.
7. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this paragraph:

For Illinois State University:
Dr. Chris Grieshaber, PhD
Chairperson, Department of Health Sciences
Illinois State University
Campus Box 5220
Normal, IL 61790-5220

For Waubonsee Community College:
Sarah Kocunik
Graduation and Transfer Coordinator
Waubonsee Community College
Route 47 at Waubonsee Drive
Sugar Grove, IL 60554

8. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.
9. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking).
10. The relationship of each party to the other under this Agreement shall be that of independent contractor, and no employment, partnership, or joint venture relationship shall be created by the entry into or performance of this Agreement by the parties.
11. Both parties affirm that, to the best of its knowledge, there exists no actual or potential conflict between such party's business, or financial interests and its obligations under this Agreement; and, in the event of a change in either of its private interests or obligations under this Agreement, and such party will raise to the other any questions regarding a possible conflict of interest which may arise as a result of such change.
12. This Agreement may not be assigned to either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld. The Agreement, attachments,

and incorporated references shall constitute the entire agreement between the parties with respect to the content of said Agreement. This Agreement may not be amended by either party unless such amendment is mutually acceptable to both parties and is reduced to writing and signed by both parties.

13. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event that any provision of this Agreement shall be held to be void, voidable or otherwise unenforceable, the remaining provisions, shall remain in full force and effect. This Agreement may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.
14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in a court of competent jurisdiction located in Illinois.
15. Confidentiality. Both ISU and Institution may receive confidential student information as a result of participation associated with this Articulation Agreement. ISU and Institution agree to abide by the student protections as outlined in the Family Educational Rights and Privacy Act.
16. Use of Trademark. ISU and Institution agree to grant mutual, non-exclusive, non-transferable rights to utilize each other's trademarks, logos, or other institutional identifiers as provided by each party for the purposes of promoting this agreement, and for no other purpose. Should improper use of any trademark by either institution be determined, ISU and Institution shall attempt to collaboratively work to rectify the usage. Usage does not grant any right or interest to acquire said trademarks.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date below.

Board of Trustees of Illinois State University

By:  042125
 Ani Yazedjian, Ph. D. Date
 Vice President for Academic Affairs and Provost

Waubonsee Community College

DocuSigned by:
 By: Robert Cofield 4/29/2025 | 2:23 PM CDT
 FA7F906303044BB... Date
 Robert Cofield
 Dean for Health Professions and Public Service

Reviewed and Approved
 as to legal form
 Office of General Counsel

(Exhibit A)

Requirements for Transfer to ISU

1. This Agreement is only appropriate for students who transfer from the Institution with an Associate in Applied Science in Health Information Technology and pursues a Bachelor of Science Degree in Health Informatics and Management, RHIT to HIM Online Sequence, from ISU.
2. These students must complete the requirements for the Associate in Applied Science degree in Health Information Technology from Institution as detailed in this agreement.
3. Prior to enrolling in major sequence courses at ISU, students must complete, at minimum, 15 credit hours toward the Illinois Articulation Initiative General Education Core Curriculum (IAI GECC). It is strongly recommended that the 15 hours include the Communications category, the Math category, and at least one of the required courses in the Science category. Remaining courses required to complete the IAI GECC may be completed after students have begun major sequence courses at ISU. Transferable courses from Institution are outlined below.

Communication – (9 hours/3 courses required. A grade of C or better required)

-Writing Course I – (*ENG 101, First-Year Composition I, meets requirement*)

-Writing Course II – (*ENG 102, First-Year Composition II, meets requirement*)

-Oral Communication – (*COM 100, Fundamentals of Speech Communication meets requirement*)

Mathematics – (3 hours/1 course required)

-*MTH 107, Basic Statistics, meets requirement as well as major requirement for statistics*

Physical and Life Sciences – (7 hours/2 courses; one course must include lab)

-Life Science Course (*BIO 100/101 meet requirement*)

-Physical Science Course (*CHM 100 or ESC 100 meet requirement*)

4. Prior to enrolling in major sequence courses at ISU, students must provide evidence of a current Registered Health Information Technician (RHIT) credential. This credential must be maintained throughout a student's enrollment in the program.

5. Students must satisfactorily (grade of C or higher) complete the following major course requirements at ISU to complete the Bachelor of Science Degree in Health Informatics and Management, RHIT to HIM Online Sequence:

<u>Course #</u>	<u>Course Title</u>	<u>Credit Hours</u>
HSC 326	Healthcare Financial Management and Reimbursement Systems	6
HSC 327	Healthcare Quality Management, Law, & Risk Management	6
HSC 328	Planning, Implementation, & Management of Health Information Systems	6
HSC 329	Management for the Health Information Administrator	6
HSC 330	Health Data Analysis for Decision Making	6
HSC 398A03	Professional Practice in Health Information Management	3

Total credit hours = 33

One course is completed each term, year-round. With the exception of HSC 398A03, students may begin the sequence with any of the above courses and proceed in order from there. HSC 398A03 may be taken with other courses during the student's final semester, or on its own in the final semester.

6. Upon successful completion (grades of C or higher) of three major courses in the RHIT to HIM Online Sequence, students will earn proficiency credit toward the Health Information Management core courses. Proficiency credit is granted for the following courses where there is no existing course articulation:

<u>Course #</u>	<u>Course Title</u>	<u>Credit Hours</u>
HSC 105	Medical Terminology	3
KNR or BSC 181	Human Anatomy & Physiology I	3
KNR or BSC 182	Human Anatomy & Physiology II	3
HSC 201	Pathophysiology I	3
HSC 202	Pathophysiology II	3
HSC 204	Health Data Analysis	3
HSC 210	Introduction to Health Information Management	3
HSC 212	Healthcare Classification and Indexing Systems	3
HSC 213	Hospital Inpatient Classification and Reimbursement Processes	3
HSC 230	Legal Aspects of Health Information and Risk Management	3
HSC 298A03	Professional Practice: Health information Management Clinical Internship	3

Total credit hours = 33

7. Students under the foregoing articulation agreement must meet all other graduation requirements as listed in the student's undergraduate catalog at ISU, including completion of the IAI General Education Core Curriculum (IAI GECC). This includes approved courses in the humanities, the fine arts, an additional course in either the humanities or fine arts, and three

courses in at least two disciplines in the social and behavioral sciences. One of these courses must focus on non-Western subject matter (cultures and traditions of Asia, the Middle East, Africa, Latin America or Indigenous Peoples of the World “AMALI” graduation requirement). In addition, , students will be required to complete a course that fulfills the IDEAS (Inclusion, Diversity, Equity and Access in U.S. Society) diversity requirement. For further information please consult www.itransfer.org.