

**ARTICULATION AND TRANSFER AGREEMENT BETWEEN
HEARTLAND COMMUNITY COLLEGE AND
THE BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY FOR THE
MINOR IN CIVIC ENGAGEMENT AND RESPONSIBILITY**

Purpose

The purpose of this agreement is to facilitate the ease of transfer of Heartland Community College (HCC) students and alumni into Illinois State University's Minor in Civic Engagement and Responsibility.

Student Admissions Policy

Illinois State University will adhere to its established entrance criteria for admission. However, any student admitted to Illinois State University who has completed the Civic Engagement Sequence at Heartland Community College shall automatically be admitted into the Civic Engagement and Responsibility Minor. Specific admissions requirements for transfer students are located in the Illinois State University Catalog available at <http://admissions.illinoisstate.edu/>.

Articulation Policy

Heartland Community College alumni with an earned Civic Engagement Sequence will be considered by Illinois State University for up to 16 hours of articulated credit toward ISU's Minor in Civic Engagement and Responsibility. A complete list of articulated classes is attached in Addendum A to this agreement. Course specific articulation applies only to the Minor, and may not apply to articulation for other University degrees and programs.

Responsibilities of Each Institution

Illinois State University agrees to:

- Allow students and alumni of Heartland Community College who meet all admissions requirements of Illinois State University to complete the third and fourth years of the Civic Engagement and Responsibility Minor and receive such a degree subsequent to fulfilling all graduation requirements.
- Articulate each of the Heartland Community College courses to specific Illinois State University courses for purposes of the Minor as indicated in the Articulation Table (Addendum A of this agreement).
- Inform Heartland Community College of any changes to the program's curriculum in a timely fashion and negotiate, with representatives from Heartland Community College, any necessary alterations to this agreement resulting from those changes.
- Subject to FERPA, inform Heartland Community College of the progress of its graduates enrolled in the Civic Engagement and Responsibility Minor at the end of each academic year for assessment purposes.
- List Heartland Community College as a partner in learning on the Illinois State University Civic Engagement and Responsibility Minor website.

Heartland Community College specifically agrees to:

- Distribute information and materials developed by Illinois State University describing the Civic Engagement and Responsibility Minor.
- Provide contact information for students indicating interest in participation in this agreement to Illinois State University's Minor Coordinator in order to ensure ease of transferability. Illinois State University will encourage all students to complete their Sequence at Heartland Community College before transfer.
- List Illinois State University as a partner in learning on the Heartland Community College Civic Engagement Sequence website.

- Identify a liaison with Illinois State University to communicate advisement needs for students, curricular changes, and the distribution of materials produced by Illinois State University advertising the program and agreement for purposes of ease of transfer by students between the two institutions.
- Inform Illinois State University of any changes to the Civic Engagement Sequence curriculum in a timely fashion and negotiate, with representatives from Illinois State University, any necessary alterations to this agreement resulting from those changes.

Terms and Provisions of the Agreement

1. Representatives of both institutions agree to meet on a regular basis, but at least biannually, to assess curricular changes and other conditions that may affect the nature of the agreement.
2. This agreement does not preclude either institution from making curriculum changes as it may solely deem appropriate in which case appropriate notice will be given to the operative academic personnel at the cooperating institution.
3. Subject to review and approval by both parties, appropriate publications and promotional materials regarding this agreement will be made available to all Heartland Community College students with interest.
4. Either ISU or Heartland Community College may terminate this agreement by giving one year's advance notice to the cooperating institution's president or academic vice president. All students admitted to ISU or enrolled at ISU at the time such termination becomes effective shall be permitted the opportunity to complete their degree or program upon such terms and conditions as were in effect at the time such student was admitted.
5. This agreement is effective with the 2019 - 2020 academic year and is subject to renewal biannually for a total period not to exceed ten (10) years.
6. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.
7. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking).
8. The relationship of each party to the other under this Agreement shall be that of independent contractor, and no employment, partnership or joint venture relationship shall be created by the entry into or performance of this Agreement by the parties.
9. Both parties affirm that, to the best of its knowledge, there exists no actual or potential conflict between such party's family, business, or financial interests and its obligations under this Agreement; and, in the event of change in either its private interests or obligations under this Agreement, and such party will raise to the other any questions regarding possible conflict of interest which may arise as a result of such change.
10. This Agreement may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld. This Agreement, attachments, and incorporated references shall constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior communications and writings with respect to the content of said Agreement. This Agreement may not be

amended by either party unless such amendment is mutually acceptable to both parties, and is reduced to writing and signed by both parties.

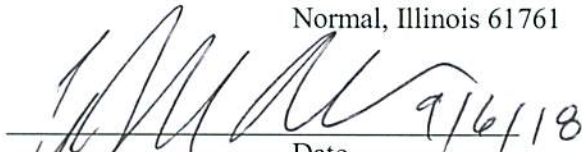
11. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event that any provision of this Agreement shall be held to be void, voidable or otherwise unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall be governed by the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in the federal or state courts located in Illinois, all protest based on jurisdiction or venue being hereby waived. This Agreement may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.
12. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this Agreement:

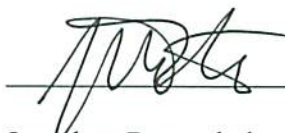
For ISU

Dr. Cynthia Edmonds-Cady
Minor Coordinator
Campus Box 4650
Illinois State University
Normal, IL 61790-4650


For Heartland Community College


Dr. Amy Pawlik
Dean of Student Support Services
Heartland Community College
1500 West Raab Road
Normal, Illinois 61761


Date 9/6/18
Cynthia Edmonds-Cady
CE&R Minor Coordinator
Illinois State University


Date Sept 4, 2018
Jonathan Rosenthal
Assoc Provost
Illinois State University


Date 9-27-18
Sarah Diel-Hunt
Assoc VP for Academic Affairs
Heartland Community College


Date 9/4/18
Jan Murphy
Vice President and Provost
Illinois State University


Date 9-26-18
Rick Pearce
VP for Learning & Student Success
Heartland Community College

Reviewed and Approved
as to legal form
Office of General Counsel

Addendum A

Articulation Table

Heartland Community College to Illinois State University for a Minor in Civic Engagement and Social Responsibility

The following table indicates the articulation of courses from HCC to ISU for those courses specific to the Articulation Agreement regarding ISU's Minor in Civic Engagement and Social Responsibility. ISU will articulate a maximum of 16 hours toward its Minor.

Core Requirements (11-13 hours)

HCC Course Number	HCC Course Title	ISU Course Number	ISU Course Title
ENGL 101	Composition I	ENG 101	Composition as Critical Inquiry
COMM 101	Intro to Oral Communication	COM 110	Communication as Critical Inquiry
POS 101	American Government & Politics	POL 101	Citizens and Governance
SVL 101	Introduction to Service Learning		Minor elective

Electives (2-3 hours)

HCC Course Number	HCC Course Title	ISU Course Number	ISU Course Title
ART 220	Arts for Early Childhood: Visual Arts		Minor elective
CRJ 201	Understanding Criminology	CJS 201	Crime and Behavior
HONR 201	Honors Seminar II		Minor elective
POS 124	State and Local Politics	POL 221	U.S. State and Local Governments
POS 215	Campaigns and Elections		Minor elective
POS/COMM 250	Activism	IDS 125	Foundations of Citizenship: An Introduction to Civic Responsibility